



**FAIRFIELD COUNTY CLERK OF COURTS**  
**Branden C. Meyer**

**FOR IMMEDIATE RELEASE**

March 6, 2015

Nancy Duffee, Deputy Clerk

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**Fairfield County Office of Clerk of Courts and  
Staff Attends “Certified Public Records Training” on March 6, 2015**

Fairfield County Clerk of Courts, Branden C. Meyer, is pleased to announce that he and members of his staff participated in a Certified Public Records Training opportunity on March 6, 2015. This program was offered through the Ohio Auditor of State’s Open Government Unit, in coordination with the Fairfield County Commissioners and Rushcreek Township and was presented to elected officials and their designees.

In a continued attempt to remain compliant with the requirements of the State Auditor’s regularly scheduled financial audits, the Fairfield County Clerk of Courts office will be able to correctly implement any new records policy provisions set forth by any new laws and learn more about:

- Public records responsibilities of elected officials and public offices;
- The rights of the public records requester;
- The Public Records Act and Open Meetings Act; and
- Records Retention Issues.

This course was free and fulfills an elected official’s requirement to take a certified public records training course once during each term of elected office. The County utilized the Commissioners’ Hearing Room located on the 3rd floor of the Fairfield County Courthouse at 210 East Main Street, Lancaster, Ohio and the training lasted from 10:00 a.m. to 1:15 p.m.

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